

Brandy Court HOA Board of Directors Meeting Minutes

Date: June 12, 2018

Time: 7:00 pm

Location: Burke Community Management Group

Board Members Present: Susannah Rosenberg, Pamela Thorpe, Duane Snodgrass

Homeowners Present: None

Management Present: Crystal Terrant

Meeting was called to order at: 7:22pm.

Open Forum: None held

Minutes: Susannah moved to approve the April 10, 2018 minutes, Duane seconded, and the motion carried.

Financial Report: Management gave a brief overview of the financials.

Duane moved to make the first quarter reserve transfer in the amount of \$7,454.04, Susannah seconded, and motion carried.

Old Business:

The fence repairs on Manassas Drive/Sunnyside Court have been completed.

Joyce has been monitoring the community for trash violations. The Board has noticed improvement. Regular trash inspections will continue.

New Business:

Susannah brought to Management's attention that there are two forsythia bushes along Manassas Drive that need to be trimmed. She asked if the landscaper could also be notified to treat the weeds in the sidewalks.

The updated proposals for the White Pine Drive erosion repairs were reviewed. Currently the Board has eliminated two contractors as one bidder is not installing a drain, and the other is proposing the use of rip rap. Management will contact additional erosion control companies to obtain proposals. Work should be done in the September time frame.

The annual property inspection has been completed by Management. The property showed much improvement than previous years. A few extra days have been added to the completion deadline, due to the drastic amount of rain this year. A re-inspection will be completed in the next 7-14 days.

Adjourn to Executive Session: 8:00pm – To discuss one Architectural Application.

Return to Open Session: 8:02pm- Duane moved to approve the proposed architectural application, Susannah seconded, and the motion carried.

The meeting adjourned at 8:22pm.

Susannah Rosenberg
8/14/18